



Request for Proposal

The Horseshoe Tour is looking for locations to partner with us and host Horseshoe Tour events. We want to develop long term, mutually beneficial relationships with host locations.

Local host organizations may include, but are not limited to:

- Horseshoe Pitching Clubs
- Parks and Recreation Departments
- Convention, Tourism and Visitor Bureaus
- City and County Governments
- Hotels & Motels
- Corporate Sponsors

We encourage these groups to work together to provide the best possible proposal package. Local support will be critical to the ongoing success of your Horseshoe Tour Event.

Horseshoe Tour & the National Horseshoe Pitching Association:

All Horseshoe Tour events are sanctioned by the NHPA (NHPA membership is required) and liability insurance is provided under this sanction.

Date Availability:

We plan to schedule approximately 4-6 Horseshoe Tour events per season.

The Horseshoe Tour will make every effort to avoid scheduling events that conflict with NHPA State & World tournaments. There must be a minimum of five weeks between Horseshoe Tour Tournaments.

Please keep in mind that indoor courts permit year round tournament in any area, and southern locations may be more suitable for outdoor tournaments during the winter months.

**The Horseshoe Tour will:**

Promote the event via the Horseshoe Tour website, and Facebook page
Provide tournament staff to administer the tournament
Provide equipment for the event (PA system, computers, program, monitors, etc.
Collect all entry fees
Payout prize money

The Host Location Will:

Provide facilities – prepared and ready for the tournament
Provide supplies – such as spray paint, shovels, brooms, watering cans, etc.
Provide – help with score keepers
Provide- workspace for the Horseshoe Tour staff & equipment

The Host Location May Optionally:

Help to supplement the Horseshoe Tour expenses by providing mileage, meals, etc.
Operate concessions during the event
Collect a nominal admission fee from spectators

**** Please use the attached checklist as a guide to prepare your proposal.**



1. Basic Information

- a. Name of Location
- b. Event Dates – preferred & alternate dates
- c. Sponsor organizations
- d. Local horseshoe pitching club information
- e. Existing insurance coverage

2. Sponsorship & Site

- a. Amount of sponsorship bid amount (minimum bid amount is \$4,000)
- b. Promote the event via local media
- c. Provide “Big Game” funding. Minimum of \$500 (single pt), optional \$750 (double pt), or optional \$1,000 (triple pt)
- d. Provide 4 complimentary hotel rooms for the Horseshoe Tour staff **(required)**
- e. Names of sponsors
- f. Dollar amount and/or level of sponsorship
- g. Travel Expenses: When Horseshoe Tour staff is required to travel beyond 600 miles, the host will be required to add a minimum of \$1,200 to cover travel expenses for multi-day travel. If the distance exceeds 900 miles the added amount is \$1,800. For trips greater than 1,200 miles or in a case where air travel is needed, travel costs will be negotiated.

3. Concessions

- a. Food
- b. Clothing, souvenirs, etc.
- c. Alcohol

4. Describe Physical Facility

- a. Total number of courts
- b. Number of temporary courts if needed
- c. Are courts indoor, outdoor, or covered
- d. Does the courts have lighting

5. Describe local amenities

- a. Hotels
- b. Access – highways, airports
- c. Other



Please submit your proposal and address all questions to:

Ron Taylor
The Horseshoe Tour – Director of Operations
1901 Molly Circle
York, South Carolina 29745

Hawgjaw47@gmail.com
(The Horseshoe Tour) 803-412-8226

** All proposals must be received by November 1st, and final scheduling decisions will be made within 30 days of that date. Upon acceptance of your proposal, the Horseshoe Tour and host representatives will execute a signed agreement specifying the specific dates and terms for the event, and funding must be in to the Horseshoe Tour within 30 days prior to event date.

** If our staff and participants travel to your city, and the event is cancelled for any reason, the Horseshoe Tour will refund 80% of the total bid within thirty days. No travel expenses, or “Big Game” monies will be refunded, since the intended revenue, and hotel accommodations, etc. for the event, will have been met. In the case of an existing multi-year contract, the host will have the option to forego the 80% refund and instead allow the Horseshoe Tour to hold the funds, applying 100% to the next scheduled tournament at that site.